

# Microsoft 365 Copilot for Business User Training

*COURSE CONTENT*

## GET IN TOUCH



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## About Multisoft

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Train yourself with the best and develop valuable in-demand skills with Multisoft Systems. A leading certification training provider, Multisoft collaborates with top technologies to bring world-class one-on-one and certification trainings. With the goal to empower professionals and business across the globe, we offer more than 1500 training courses, which are delivered by Multisoft's global subject matter experts. We offer tailored corporate training; project Based Training, comprehensive learning solution with lifetime e-learning access, after training support and globally recognized training certificates.

## About Course

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The Microsoft 365 Copilot for Business User training by Multisoft Systems offers a comprehensive learning experience, designed to empower professionals in today's digitally-driven business environment. This expertly curated course aims to provide in-depth knowledge of Microsoft 365's suite, including key applications like Microsoft Teams, Outlook, OneDrive, and SharePoint.

## Topics

- ✓ Introduction to Microsoft Copilot for Business Users
- ✓ Copilot's Role in Enhancing Business Productivity
- ✓ Navigating Copilot for Daily Business Tasks
- ✓ Document Automation and Data Analysis with Copilot
- ✓ Copilot for Customer Engagement and Support
- ✓ Case Studies of Successful Business Users
- ✓ Practical Business Challenges and Solutions
- ✓ Business Process Optimization with Copilot
- ✓ Unleash the Potential of Microsoft 365 Copilot
- ✓ Ethical and Legal Considerations
- ✓ Assessments and Developer Challenges
- ✓ Conclusion
- ✓ Q&A Sessions and Office Hours