Workday Core HCM Training

COURSE CONTENT

About Multisoft

Train yourself with the best and develop valuable in-demand skills with Multisoft Systems. A leading certification training provider, Multisoft collaborates with top technologies to bring world-class one-on-one and certification trainings. With the goal to empower professionals and business across the globe, we offer more than 1500 training courses, which are delivered by Multisoft's global subject matter experts. We offer tailored corporate training; project Based Training, comprehensive learning solution with lifetime e-learning access, after training support and globally recognized training certificates.

About Course

Workday Core HCM Training by Multisoft Systems is designed to equip HR professionals, consultants, and system administrators with the essential skills needed to effectively manage workforce data and streamline HR operations using Workday's powerful cloud-based Human Capital Management (HCM) platform. This comprehensive training covers fundamental modules such as organizational setup, staffing models, business processes, compensation structures, and employee lifecycle management.

Module 1: Overview Of Cloud System

- ✓ Overview of cloud technology
- ✓ Difference between Network System & Cloud Based Network.

Module 2: Introduction To Workday HCM.

- ✓ What is Workday HCM, or Workday Human Capital Management?
- ✓ Difference between HR, HRIS & HRMS
- ✓ Workday Inheritance Concept

Module 3: Core Concept & Navigation on Workday

- ✓ Core Concept and Overview
- ✓ Business Object
- ✓ Basic Navigation
- ✓ Landing Page

Module 4: Types Of Organizations, Supervisory Organization & Other Hierarchy

- ✓ Company
- ✓ Cost Centre
- ✓ Location
- ✓ Region
- ✓ Supervisory Organization
- ✓ Re-Organization
- ✓ Sub-Ordinates
- ✓ Custom organization
- ✓ Hierarchies (Company, Cost Centre, Location, Region)
- ✓ Position Management & Job Management

Module 5: Recruiting

- ✓ Configuring Positions
- ✓ Setup Pre-Hire
- ✓ Hiring & Recruiting
- ✓ Assigning Roles
- ✓ Job Profile
- ✓ Job Family
- ✓ Job Family Group
- ✓ Managing Workers
- ✓ Background Check
- ✓ Launch Onboarding

Module 6: Compensation & Benefits, Allowances Plan

- ✓ Compensation

  - Different between Base Pay & Basic Pay

  - Compensation Eligibility Rules Criteria

  - Compensation Grade

  - Compensation Grade Profile

  - Compensation Package

- ✓ Allowances

  - Reimbursement Allowances

  - Non-Reimbursable Allowances

  - Types Of Allowances & Fixed Amount

  - Percentage Based Allowances & Unit Based Allowances